

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 15, 2020
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Burns welcomed those in attendance and recited the District Mission.

3. Pledge of Allegiance

President Burns led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Burns presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Enrollment Report

2. Spotlight: Santee Mobilehome Owners Action Committee (SMOAC), Inc. School Supply Drive

Superintendent Baranski welcomed Dustin Trotter, and the Santee Mobilehome Owners Action Committee, Inc. (SMOAC) volunteers. She shared SMOAC held their annual backpack and school supply drive for Santee School District and neighboring districts; now called Buddy's Backpacks. Superintendent Baranski commended Mr. Trotter, and SMOAC volunteers, for the donation of over 1,500 backpacks and school supplies to the Santee community. Mr. Trotter expressed his gratitude towards the District and staff for their assistance with the event.

3. **Spotlight: Santee Chamber of Commerce Young Professionals for Donation of Gift Cards to Teachers**

Superintendent Baranski expressed her gratitude towards the Santee Chamber of Commerce Young Professional Group for the donation of 106 gift cards to the least senior teachers in the District. Dustin Trotter shared the Santee Young Professionals provides a platform to develop San Diego's young business leaders and entrepreneurs through education, community service, and networking.

C. **PUBLIC COMMUNICATION**

President Burns explained that given the current circumstances with COVID-19, the public was given the opportunity so submit comments online or by phone prior to the meeting. There were Two (2) comments from the public. President Burns explained copies of the comments were provided to the Board and Superintendent prior the meeting; and posted on the School Board Meetings website for public review.

ID	Name2	Representing	Public Comment(s)
1	Marissa Johnson	Santee Teachers	Would the board be able to provide clarity regarding COVID testing of teachers? Maybe I am misunderstanding, but at the last school board meeting it was implied that all teachers would be tested before students arrive on campus. However, we have not been tested. Do you know when this is supposed to happen and how often EACH teacher will be tested?
2	Jean Brittain	Gavin Brittaind	Hello Everyone, I was wondering if you had any plans to send a current survey to the families to see how everyone was feeling with the new learning environments? It seems per the Learning Continuity and Attendance Plan that surveys that assess the stakeholders opinions should be happening. Not just one survey in June and then a selected few who participated in the coffee with the councilors. I feel parents need to be surveyed now that school has started to get an accurate assessment of how things are really going. I also feel that transparency is very important moving forward and that the district should make sure to let families know when Covid 19 is present in our school community. Thank you for your time.

D. **PUBLIC HEARING**

1. **Compliance with Education Code Section 60119 K-12 Public Textbook and Instructional Materials Funding Realignment Program**

President Burns opened the public hearing regarding the K-12 Public Textbook and Instructional Materials Funding Realignment Program. There were no comments. The public hearing was closed.

E. **CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent. There were no public comments.

Superintendent

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Adoption of Resolution No. 2021-07 to Certify 2019-20 Gann Limit Appropriations Recalculation and an Estimated Limit for 2020-21**
- 3.1. **Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2020-21**

- 3.2. Authorization to Submit Waiver Applications to the Community Care Licensing Division of the Department of Social Services to Provide Childcare Services During the 2020-21 School Year through the Fee Based Project SAFE Program
- 3.3. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – pulled for separate consideration
- 4.1. Personnel, Regular
- 4.2. Approval of Memorandum of Understanding with Home Start to Support Families
- 4.3. Approval of Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students

President Burns explained being employed by the San Diego County Office of Education and the need to abstain from item E.3.3. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education, as it posed a conflict of interest. Member Ryan moved approval of Consent Items with the exception of Item E.3.3., which was pulled for separate consideration.

Motion:	<u>Ryan</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second:	<u>Fox</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

President Burns turned the meeting over to Vice President Ryan for a vote on item E.3.3 Approval of Outdoor Education Program Agreements with the San Diego County Office of Education. Member El-Hajj moved approval of item E.3.3. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education.

Motion:	<u>El-Hajj</u>	Burns	<u>Abstained</u>	El-Hajj	<u>Aye</u>
Second:	<u>Levens-Craig</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>4-1</u>	Levens-Craig	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Adoption of Resolution No. 2021-09 Declaring October 12 – 16, 2020 as Week of School Administrator

Superintendent Baranski presented Resolution No. 2021-09 Declaring October 12-16, 2020 as Week of the School Administrator and shared her appreciation for all of their hard work. President Burns commended the Site Administrators for their hard work during these unprecedented times. Member El-Hajj moved approval.

Motion:	<u>El-Hajj</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second:	<u>Levens-Craig</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

Educational Services

- 2.1. Adoption of Learning Continuity and Attendance Plan

Superintendent Baranski explained the Learning Continuity and Attendance Plan was in lieu of the Local Control Accountability Plan. She commended Dr. Stephanie Pierce and Karl Christensen for their work on the development of the plan. Superintendent Baranski shared the District's plan is used as a model for other Districts.

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, explained Senate Bill 98 (SB 98) established the Learning Continuity and Attendance Plan (LCP), which is intended to balance the needs of all stakeholders, including educators, parents, students and community members, while streamlining meaningful stakeholder engagement and condensing several preexisting plans. She shared the Learning Continuity Plan replaced the Local Control Accountability Plan for the 2020–21 school year; and supersedes the requirements in Executive Order N-56-20. The LCP is intended

Business Services

3.1. 2019-20 Unaudited Actuals Report

Superintendent Baranski explained the District is heading into complicated budgetary times, similar to the last recession. She shared the District usually uses the reserve levels and multi-year projections as indicators for the District's financial health; and noted it was not going to be an easy year, as we are heading into deferrals. Superintendent Baranski noted Mr. Karl Christensen, Assistant Superintendent of Business Services, would explain the differences between reserve levels and the actual cash flow to get a perspective for future years.

Mr. Christensen provided an overview of the snapshot of all funds and a comparison on the estimated actuals to the unaudited actuals in the general fund. He explained it was a comparison of where we thought the District would be versus where it actually is; and an update on the multi-year projection compared to the adopted budget and the stark difference between the two.

Mr. Christensen noted a \$2,074,755 surplus in Change in Fund Balance in the Unrestricted General Fund; and an \$896,985 deficit in the Restricted General Fund. He explained the Projected Ending Fund Balance of \$18,246,456 (line 24) of the Unrestricted General Fund Balance; and a negative ending balance of \$364,749 in the Restricted General Fund Balance. He explained this was due to the Federal Learning Loss Mitigation funds being allocated in 2020-21. However, you can charge expenditures to back to March 2020. He explained guidance was to move forward with the expenditures for that time-period and charge the back in those particular resources and the money comes in 2020-21.

The Child Development Fund 12 showed a surplus of \$4,498 in the change in fund balance and projected ending fund balance of \$44,103. Mr. Christensen referenced the Cafeteria Fund 13 had a surplus of \$163,815; and a projected ending fund balance of \$731,119 due to the reimbursement of meal service during the school closures. The Deferred Maintenance Fund 14 showed \$499,602 in the change of fund balance. Mr. Christensen explained the need to increase the transfer from routine restricted maintenance to deferred maintenance. Normally, the transfer is \$535,000 and the deferred maintenance is included in the routine restricted maintenance account as an expenditure. He explained the routine restricted maintenance account requires a set-aside of three-percent (3%) of the general funds total expenditures. The \$573,500 Interfund Transfers In (line 6) was due to the expenditures being less than three-percent (3%) as required. Special Reserve Fund 17, which ended in a projected ending fund balance of \$3,104,788, is included in the calculation of the general fund reserve percentage. Special Reserve Fund 40, which ended with a projected fund balance of \$5,871,439. These include the Hill Creek Solar Project (a little over \$200,000), Technology Reserve (approximately \$3.7 million), Bus Replacement (approximately \$900,000) and Facility Needs (a little of \$1,000,000). Mr. Christensen explained the \$1,000,000 for 2020-21 was a budget solution to be transferred back to the general fund. Building Fund 21 (Bond Fund) had a projected ending fund balance of \$13,039,034 due to the sale of bonds. Mr. Christensen noted some of the funds had been expended on the Chet F. Harritt construction that started in May. He shared that balance would be expended down in 2020-21 with the continued construction projected. The Capital Facilities Fund 25 ended with a projected fund balance of \$13,104,928; consisting of \$3,877,319 of developer fees; \$681,011 of Former RDA funds; and \$8,546,598 of land sales. Mr. Christensen shared the majority of these funds would be expended in 2020-21; and hopes to retain some of the land sale proceeds for budget solutions to pay for the COPs payment in 2021-22. Fund 35, County School Facilities Fund, showed a zero projected ending fund balance. Enterprise Fund 63 ended with a projected end in fund balance of \$1,511,744 (\$429,016 from Yale and \$1,082,728 from Project SAFE). He noted the deficits were \$141,041 in Yale; and \$111,540 in Project SAFE, not as much as estimated. Mr. Christensen shared that both of these funds will experience significant deficits in 2020-21; approximately \$100,000 for Yale; and \$600,000 for Project SAFE. He explained these would be due to the ratio of students per adult and the additional services being provided during the hybrid models. Mr. Christensen explained it was more beneficial for the District to keep the Project SAFE staff and bring in some revenue

instead of laying staff off for 2020-21. He clarified the \$600,000 is already included in the multi-year projections. President Burns shared he supported the District's plan that prohibits the laying off staff; and commended the Project SAFE that has been providing services since March. Mr. Christensen explained the Federal Loss and Mitigation Funds expanded the definition of their use to include childcare. He noted that they recognized that in order to offer education for students, in the current environment, there would be a need for additional daycare. Mr. Christensen explained the District would be using the Federal Loss and Mitigation Funds for existing expenditures and new expenditures and would be breaking even. He shared the plan already included the expenditures for Child Nutrition, Project SAFE, and YALE; and the District still has a little buffer of what has been saved in the unrestricted general fund with the shifting of these costs to the Federal Loss and Mitigation Funds.

President Burns noted there was a member of the audience who had a question and explained that current meeting protocols call that questions and/or comments be requested prior to the start of the meeting. He invited questions and/or comments be sent to the Board and/or Executive Council via email.

2019-20

Snapshot All Funds

L#	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	TI					
1	INCOME:								
2	LCFF Sources	59,488,595	368,270	59,856,865	0	0	0		
3	Federal Revenue	256,863	2,352,401	2,609,264	0	1,821,803	0	17,655	
4	Other State Revenue	2,314,470	5,014,818	7,329,287	308,276	134,115	0		
5	Other Local Revenue	1,190,019	4,191,422	5,381,441	1,166	553,680	9,116	61,622	429,422
6	Interfund Transfers In	0	0	0	0	15,205	573,500		1,746,167
7	Other Sources	0	0	0	0	0			
8	Total Income	63,249,947	11,926,910	75,176,857	309,442	2,524,803	582,616	61,622	2,193,264
9	OUTGO:								
10	Certificated Salaries	27,306,980	6,727,926	34,034,905	81,290				
11	Classified Salaries	6,646,469	3,952,632	10,599,101	98,804	945,701	0		0
12	Employee Benefits	10,624,550	7,496,500	18,121,050	61,313	293,289	0		0
13	Books and Supplies	1,210,337	886,777	2,097,113	11,788	840,275	36,423		123,780
14	Services, Other Operating Expenses	2,874,050	2,861,016	5,735,065	11,837	93,743	46,591		62,479
15	Capital Outlay	390,547	0	390,547	27,694	87,804	0		597,499
16	Other Outgo	798,807	0	798,807	0		0		359,032
17	Transfers of Indirect/Direct Costs	-869,297	756,903	-112,394	12,218	100,176			
18	Interfund Transfers Out	1,761,392	573,500	2,334,892					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	10,431,358	-10,431,358	0	0	0			
21	Total Outgo	61,175,192	12,823,896	73,999,087	304,944	2,360,987	83,014	0	1,142,790
22	Change in Fund Balance	2,074,755	-896,985	1,177,770	4,498	163,815	499,602	61,622	1,050,474
23	Projected Beginning Fund Balance	16,171,701	532,236	16,703,937	39,604	567,304	14,443	3,043,166	4,820,965
24	Projected Ending Fund Balance	18,246,456	-364,749	17,881,706	44,103	731,119	514,045	3,104,788	5,871,439
25	Committed Fund Balance	0	0	0			514,045		
26	Non-Spendable Fund Balance	507,039		507,039		104,566			138,139
27	Restricted Fund Balance	0	-364,749	-364,749	44,103	626,553			5,733,300
28	Assigned Fund Balance	709,684		709,684					
29	Unassigned - Economic Uncertainty	2,219,973	0	2,219,973					
30	Remaining Unassigned	14,809,760	0	14,809,760	0	0	0	3,104,788	0
								<i>Solar:</i>	222,820
								<i>Tech:</i>	3,714,460
								<i>Bus:</i>	910,644
								<i>Fac Need:</i>	1,023,513

2019-20

Snapshot All Funds

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue						
5	Other Local Revenue	15,548,801	1,820,299	7	2,860,935	796,967	2,063,968
6	Interfund Transfers In	0	139,628		0	0	0
7	Other Sources		8,234,528				
8	Total Income	15,548,801	10,194,455	7	2,860,935	796,967	2,063,968
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		72,203		2,067,561	614,827	1,452,734
12	Employee Benefits		23,123		709,745	228,549	481,196
13	Books and Supplies	0	0		128,040	42,071	85,969
14	Services, Other Operating Expenses	190,000	55,503		208,170	52,561	155,609
15	Capital Outlay	2,180,139	1,424,870	7			
16	Other Outgo		543,158				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out	139,628	0		0		0
19	Other Uses				0	0	0
20	Contributions to Restricted Programs						
21	Total Outgo	2,509,767	2,118,858	7	3,113,515	938,008	2,175,508
22	Change in Fund Balance	13,039,034	8,075,597	0	-252,580	-141,041	-111,540
23	Projected Beginning Fund Balance	0	5,029,331	0	1,764,324	570,057	1,194,268
24	Projected Ending Fund Balance	13,039,034	13,104,928	0	1,511,744	429,016	1,082,728
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	13,039,034	12,423,916	0	429,016	429,016	1,082,728
28	Assigned Fund Balance		681,011		1,082,728		
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0
		<i>Dev Fees:</i>	3,877,319				
		<i>Fmr RDA:</i>	681,011				
		<i>Land:</i>	8,546,596				

Mr. Christensen provided an overview of the Comparison of Estimated Actuals to Unaudited Actuals. He noted seeing the most changes this year in the estimated actuals than in the past. Mr. Christensen explained the majority of the changes are due to the Federal Loss and Mitigation Funds and the ability to charge some of the expenditures that incurred from March 15, 2020 through the end of the year, and allowed some of the restricted general funds going forward into the 2020-21 school year. In addition, some additional budget reductions were not reflected on the adopted budget, causing additional changes to the multi-year projections.

Comparison of Estimated Actuals to Unaudited Actuals
 2019-20

Type	Description	*Estimated Actuals			Unaudited Actuals			Difference			Notes	
		Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest
	Beginning Fund Balance	16,171,701	532,236	16,703,937	16,171,701	532,236	16,703,937	0	0	0		
	Fund Balance Adjustments	0	0	0	0	0	0	0	0	0		
Income	LCFF Revenue	59,494,767	369,700	59,864,467	59,488,595	368,270	59,856,865	(6,172)	(1,430)	(7,602)	(1)	
	Federal Revenue	236,163	2,561,710	2,797,873	256,863	2,352,401	2,609,264	20,700	(209,310)	(188,609)	(2)	(3)
	Other State Revenue	2,323,374	4,969,483	7,292,857	2,314,470	5,014,818	7,329,287	(8,904)	45,335	36,430	(4)	(4)
	Local Revenue	797,905	4,155,880	4,953,585	1,190,019	4,191,422	5,381,441	392,114	35,742	427,856	(5)	(6)
	Transfers In	0	0	0	0	0	0	0	0	0		
	Total	62,852,209	12,056,573	74,908,782	63,249,947	11,926,910	75,176,857	397,737	(129,663)	268,075		
Outgo	Certificated Salaries	27,991,080	6,142,526	34,133,606	27,306,980	6,727,926	34,034,905	(684,100)	585,400	(98,701)	(7)	(7)
	Classified Salaries	6,712,556	3,911,906	10,624,462	6,646,469	3,952,632	10,599,101	(66,087)	40,726	(25,361)	(8)	(8)
	Employee Benefits	10,854,161	7,424,634	18,278,795	10,624,550	7,496,500	18,121,050	(229,611)	71,866	(157,745)	(7)	(7)
	Books & Supplies	2,142,299	1,047,481	3,189,780	1,210,337	866,777	2,097,113	(931,962)	(160,704)	(1,092,666)	(9)	(9)
	Services & Oth Oper Exp	3,064,077	2,892,785	5,956,862	2,874,050	2,861,016	5,735,065	(190,028)	(31,769)	(221,797)	(9)	(9)
	Capital Outlay	394,792	0	394,792	390,547	0	390,547	(4,245)	0	(4,245)	(9)	
	Other Outgo	802,372	0	802,372	798,807	0	798,807	(3,565)	0	(3,565)	(10)	
	Trsfns Indirect/Direct Costs	(867,760)	768,602	(119,068)	(869,297)	756,903	(112,394)	18,463	(11,788)	6,674		
	Transfers Out	1,751,187	535,000	2,286,187	1,761,392	573,500	2,334,892	10,205	38,500	48,705	(11)	(12)
	Other Uses	0	0	0	0	0	0	0	0	0		
	Contributions	10,632,621	(10,632,621)	0	10,431,358	(10,431,358)	0	(201,263)	201,263	0	(13)	(13)
	Total	63,457,386	12,060,402	75,517,788	61,175,192	12,823,896	73,999,087	(2,282,194)	733,494	(1,548,701)		
Fund Bal	Change in Fund Balance	(605,177)	(33,829)	(639,006)	2,074,755	(896,985)	1,177,770	2,679,932	(863,156)	1,816,775		
	Ending Fund Balance	15,566,524	498,407	16,064,931	16,246,456	(364,749)	17,881,706	2,679,932	(863,156)	1,816,775		
	Available Fund Balance	12,451,666	498,407	12,950,073	14,809,760	(364,749)	14,445,011	2,357,894	(863,156)	1,494,738		
	Reserve %	23.58%			27.21%			3.63%				
	⁽¹⁾ Minor adjustments											
	⁽²⁾ Additional MAA funding received											
	⁽³⁾ Federal revenue received and not spent = Unearned Revenue											
	⁽⁴⁾ Minor adjustments											
	⁽⁵⁾ Higher interest earnings and other one-time revenue											
	⁽⁶⁾ Minor adjustments											
	⁽⁷⁾ Unrestricted general fund salaries shifted to Learning Loss Mitigation Funds											
	⁽⁸⁾ Minor adjustments											
	⁽⁹⁾ Allocated budgets not all spent, some carried over to subsequent year											
	⁽¹⁰⁾ Debt service slightly under estimate											
	⁽¹¹⁾ Transfer to CNS for unpaid meal accounts higher than estimated											
	⁽¹²⁾ RRMA transfer to Deferred Maintenance increased to meet 3% requirement											
	⁽¹³⁾ Contribution to Special Education and RRMA less than estimated											

Mr. Christensen explained the differences of the multi-year projections, on the adopted budget, with current multi-year projections. He noted that in 2020-21 the District was anticipating a \$5 million structural deficit and dropping the reserves to 15%. In the out years, the District anticipated meeting the three-percent (3%) reserve in 2021-22 with a \$7.5 million structural deficit; and a negative reserve in 2022-23. The District enacted budget reductions to address some of that at the estimated actuals. Now, after the estimated actuals are added from 2019-20, and the new budget assumptions are put in the State budget the 2019-20 Budget Reserves as Percentage of Expenditures is 27.21%. He explained this is due to deferrals for 2020-21 and 2021-22; approximately \$15 million from 2020-21 into 2021-22. Mr. Christensen shared the referrals are very misleading in reflecting the actual budget reserves, based on the actual general fund cash reserve on hand. Member Fox moved approval.

General Fund Multi-Year Projection Summary

2019-20 Unaudited Actuals

Item	2019-20		2020-21		2021-22		2022-23	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	18,171,701	532,238	\$18,248,450	(\$384,749)	\$17,781,905	\$305,297	\$14,113,388	(\$380,282)
Fund Balance Adjustments	0		(1)					
Total Income	\$63,249,947	\$11,028,910	\$61,813,168	\$16,008,564	\$60,441,846	\$11,508,272	\$59,533,451	\$11,504,839
Total Outgo	\$61,175,192	\$12,823,898	\$62,077,718	\$15,338,517	\$64,110,365	\$12,173,832	\$67,196,854	\$11,629,995
Change in Fund Balance	\$2,074,755	(\$896,988)	(\$464,550)	\$670,048	(\$3,668,519)	(\$665,559)	(\$7,663,202)	(\$125,357)
Ending Fund Balance	\$18,248,450	(\$384,749)	\$17,781,905	\$305,297	\$14,113,388	(\$360,202)	\$6,450,183	(\$485,810)
Total Reserves	\$20,134,521		\$19,955,630		\$18,293,132		\$8,631,836	
Budget Reserve as % of Expenditures	27.21%		25.78%		21.36%		10.55%	
Other Internal Cash Available (FN 14, 25, 40)		\$15,861,423		\$5,939,941		\$2,969,971		
GF Cash Reserve with Fund 17 (lowest month)	15.45%	\$11,429,271	0.18%	\$142,554	-3.67%	(\$2,796,863)	TBD	
			Amount	Value	Amount	Value	Amount	Value
COLA:			0.00%		0.00%		0.00%	
Assumed LCFF Rev Increase (w/ ADA changes):			-0.80%	(\$475,170)	-0.28%	(\$169,063)	-1.54%	(\$905,421)
Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):			-0.46%	(\$266,384)	-0.63%	(\$19,100)	-1.36%	(\$902,305)
*Included Annual Operating Cost Increase Impact to Unr GF:			0.00%	\$1,894,821	0.00%	\$2,183,528	0.00%	\$3,241,575
Estimated Structural Surplus/(Deficit)			(\$621,899)		(\$3,603,619)		(\$7,668,102)	
		GAP Funding:	100.00%	A:DOF	100.00%		100.00%	
		1% Reserve Equivalent:	774,074		762,787		788,298	
		1% LCFF Increase:	595,385		500,633		588,942	
		1% Salary Increase Equivalent:	529,115		529,083		529,071	
* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund								
BUDGET CONDITION: Green Yellow								

*2020-21 Adopted State Budget
*Declining ADA
*No LCFF COLA in out years

9/14/2020 11:49 AM

Motion: Fox Burns Aye El-Hajj Aye
 Second: Ryan Ryan Aye Fox Aye
 Vote: 5-0 Levens-Craig Aye

G. BOARD POLICIES AND BYLAWS

President Burns noted items G.1.1., G.1.2., and G.1.3., were second readings. With no suggested changes, Member El-Hajj moved approval.

1.1. Second Reading: Revised Board Policy 5141.52, Suicide Prevention

1.2. Second Reading: New Board Policy 3555, Nutrition Program Compliance

1.3. Second Reading: New Board Policy 3600, Consultants

Motion: El-Hajj Burns Aye El-Hajj Aye
 Second: Fox Ryan Aye Fox Aye
 Vote: 5-0 Levens-Craig Aye

H. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, STA President, shared starting negotiations on the hybrid model and hoping to come to quick agreement. She noted having better communication within all sites, systemic safety protocols across all sites, and a reasonable workload consistent with the current teacher contract were all of importance.

I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski provided an update on the return of State Preschool, Transitional Kindergarten, and Preschool – grade 8 (special day class) students to campus. She shared the teachers' excitement on the students' return and the students' enthusiasm of returning to campus and complying with mask and social distancing protocols. Superintendent Baranski noted the staggered start dates helped students and staff acclimate to the protocols and procedures of returning to school. She mentioned that in addition to the school protocol videos parents would receive another reminder on protocols to follow prior to arriving to campus. Superintendent Baranski noted that although it is rumored that San Diego County may return to "purple status" she reassured Santee School District would continue with the proposed timeline; as the restrictions would not be applicable to schools, only businesses.

President Burns noted receiving inquiries on the completion of the junior high scheduling. Superintendent Baranski explained site administration has been working with site staff on establishing the cohort scheduling, and then building the junior high scheduling. She mentioned seven (7) of the nine (9) junior high schedules had been completed and the two others were close to being complete. Superintendent Baranski noted that once all schedules are complete, she would work with Principals on a date to share with parents. President Burns noted the importance of releasing this information to parents as soon as possible; and asked that Administration keep them updated on the progress.

Member Fox asked if the scheduling consisted of students rotating classes. Superintendent Baranski clarified the teachers would be rotating classroom and not the students. She noted some of the teachers discussed practicing the rotation process to help for a smooth transition when the students return.

Member El-Hajj noted the Board and Superintendent had received an inquiry and asked that the information be shared for the benefit of everyone listening. She noted a discussion at the last meeting noted for site-specific substitutes. Superintendent Baranski explained Tim Larson, Assistant Superintendent of Human Resources, was working on process and procedures to make sure the availability of substitutes is consistent at each site. She shared having a minimum of one (1) to two (2) substitutes per site. Mr. Larson provided a brief overview of the process and procedures, which includes maintaining the daily rotation without mixing cohorts, etc. He noted the teachers are being asked to select a substitute for their class in advance, in case they need it. In addition to another substitute being available for IEP meetings, etc. Mr. Larson noted teachers are also being asked to look to within their site for substitutes. He explained the importance that teachers understand students cannot be disbursed to other classrooms.

Member El-Hajj inquired on technology issues and asked if all student iPads had been distributed. Superintendent Baranski noted all students have access to an iPad, but not everyone has one. She explained some iPads have not been picked up. Superintendent Baranski shared Technology staff started earlier this year to meet with Principals and discuss their pending work orders. She noted engagement data is looking very good and shared Mike Olander, Director of Pupil Services, and Meredith Riffel, Director of Community Collaborative, were working with site administration on tracking engagement. The first week of data tracking showed 87% engagement; 99.2% the following week; and 99.4% last week. Superintendent Baranski noted the importance of increasing the engagement percentages; and noted she was proud to see how staff supports families that struggle with engagement (i.e. home visits, driving an iPad to the student's home, providing hot spots, etc.).

Member El-Hajj noted the aforementioned inquiry included rainy day processes and procedures. Superintendent Baranski noted this would not be an issue until the students return to full-day instruction; and it would be established and incorporated in the SAFE AT SCHOOL Reopening Plan.

Member Levens-Craig inquired on administration's expectation of teachers responding to parents outside of their work hours. Superintendent Baranski explained each teacher has to establish work hours and healthy boundaries and communicate them to the students and parents. She noted as a parent, she often sends emails at night after her children have gone to bed; but does not expect the teacher to respond.

President Burns asked Administration to provide the Board with an update after the return of Transitional Kindergarten and Kindergarten students; and inquired on the student transportation process given the current guidelines. Karl Christensen, Assistant Superintendent of Business Services, shared Debbie Griffin, Interim Director of Transportation, noted a few students did not show up on time and busses ran late, but other than that, transportation ran smoothly.

President Burns noted today was IT Professionals Day and expressed the Board's gratitude towards the District's IT experts for all their hard work. He noted society has become accustomed to having technology and when it is not available, the blame goes to the IT professionals. Member Burns acknowledged their hard work during these unprecedented times.

Member El-Hajj complimented student teachers. She shared sitting in during their virtual class meetings, as a master teacher, and noted how impressed she was with their hard work.

Member Levens-Craig noted the District's oversight of selecting September 28 as the first day back for students, as it is Yom Kippur and affects some local families and staff. She asked that the calendar be cross-referenced in the future. Member Levens-Craig expressed her gratitude of the teachers for their work upon the return of students to campus. She noted the excitement on the campuses and shared it was great to see school buses in the community. Member Levens-Craig noted being surprised to hear the low number of requests to switch cohorts. She shared some parents specifically asked for their students to be in different cohorts to allow them time to work with one student at a time. Member Levens-Craig and President Burns expressed their gratitude for the creation of the protocol videos.

President Burns shared being pulled out of a meeting by Dr. Paul Gothold, San Diego County Superintendent of Schools, to share being impressed with the District's SAFE AT SCHOOL Reopening Plan and how it served as a model plan for other districts. President Burns shared he called Mr. Christensen to share the great news. He noted it is great to hear that Santee's practices are being used as models in the educational community. President Burns commended Mr. Christensen, and the Reopening Committee, for their hard work on putting this document together. He wished all the staff a great first day with students on campus.

J. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:23 p.m.

K. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:15 p.m. and reported no action had been taken.

L. ADJOURNMENT

With no further business, the regular meeting of September 15, 2020 was adjourned at 10:15 p.m.


Elana Levens-Craig, Clerk


Dr. Kristin Baranski, Secretary